

Keller, Rachel

From: Younger, Leann
Sent: Friday, June 18, 2004 4:56 PM
To: Younger, Leann; Herron, Barry; 'Rob Norcross (rnorcross@pstrategies.com)'; 'David Bear'; 'Marvin Singleton (msingleton@pstrategies.com)'; 'Juan Andrade'; Loe, D. Greg; Bowen, Elizabeth; Reiben, Glenda; Martin, Susan (DES); Laninga, Stacy; Pottkotter, Kathleen; Keller, Rachel; Walsh, Timothy; Moreland, Steven; Caylor, Donna; Durham, Robert Scott; Radke, Mark; Liesner, Kevin; Piper, Ian; Green, Pat; Byrd, Dave A.; Morris, Sarah; Deabenderfer, Randy; Calvert, Larry; McInerney, Beatta; Edgette, Patricia; John Hice at DIMS; Ashworth, David; Tradenet@netzero.net
Subject: Updated Chicago Meeting Dates & Times & RE-UPDATED Proposal Draft w/ Assignments

Sorry for the inconvenience - the previous Proposal Draft didn't include the Affirmative Action Requirements.

Team,
The attached updated meeting Dates & Times calendar includes one change (7/23/04 Services Focus Meeting moved to 7/24/04 @ 7:30 - 8:30 a.m).

I have also attached an updated Proposal Draft that now includes all of Barry's talking points inserted at the beginning of the respective sections along with proposal assignments. I will begin inserting available boilerplate content on Monday and try to have it completed and sent back out to the team by start of business on Wednesday.

Thanks,
Leann



Proposal Status and Proposal Draft
Focus Team... 061804 ly Chica...

-----Original Message-----

From: Younger, Leann
Sent: Thursday, June 17, 2004 5:39 PM
To: Herron, Barry; Rob Norcross (rnorcross@pstrategies.com); 'David Bear'; Marvin Singleton (msingleton@pstrategies.com); 'Juan Andrade'; Younger, Leann; Loe, D. Greg; Bowen, Elizabeth; Reiben, Glenda; Martin, Susan (DES); Laninga, Stacy; Pottkotter, Kathleen; Keller, Rachel; Walsh, Timothy; Moreland, Steven; Caylor, Donna; Durham, Robert Scott; Radke, Mark; Liesner, Kevin; Piper, Ian; Green, Pat; Byrd, Dave A.; Morris, Sarah; Deabenderfer, Randy; Calvert, Larry; McInerney, Beatta; Edgette, Patricia; John Hice at DIMS; Ashworth, David; Tradenet@netzero.net
Subject: Chicago Proposal Status and Focus Team Meeting Dates & Times

Team,

Below is the Proposal Status and Focus Team Meeting Calendar. Barry will facilitate the Proposal Status Meetings and each of the Focus Team Leaders will provide a status update and % complete on all action items they are working on. Team Leaders will facilitate the Focus Team Meetings and assign & track completion of action items.

Please make special note of the following important information:

- I will schedule all the meetings in Outlook. The dial in number will be the same for all meetings and will be noted in the Location line of the appointment; the dial in # is as follows: 1-800-457-9859, passcode 9314990.
- Receipt of this informational email is not the invitation to the meeting; you are only REQUIRED to attend if you receive an appointment.
- All meeting times are CST.
- The Due Date for all Content and Pricing has CHANGED - NEW DUE DATE IS FRIDAY 7/09/04.
- There will be an On Site, Red Team Review Meeting on Wednesday, 7/14/04; Dr. Juan Andrade & Tim Walsh please discuss what dates you will need to be in McKinney the week of 7/12.

If you receive an Outlook appointment, attendance to the meeting is mandatory; please be on time. If you have scheduling conflicts and cannot rearrange your schedule, please send a representative from your area of responsibility to represent you.

Exceptions to review/approve/comment: Section 2, Section 12.2.4, Most Favored Customer, 12.3.6, Contract Performance Litigation, 12.5 Liquidated Damages GC-18 Compliance with Laws, GC-25 Termination for Convenience and Suspension of Contract, GC-28 Confidentiality and Ownership of Documents

Greg,

Exceptions to review/approve/comment: Section 12.4.3, Section 15, GC-06 Prepaid Fees and GC-08 Price Reduction, GC-26 Guarantees and Warranties.

Barry,

Exceptions to review/approve/comment: Section 15 GC-10 Disputes, GC-11 Default, GC-12 County's Remedies, GC-13 Contractor's Remedies,

Kathy Pottkotter
Contract Manager
Diebold Election Systems, Inc.
972-542-6000 x112

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<< File: Pottkotter, Kathleen.vcf >>
From: Younger, Leann
Sent: Monday, June 28, 2004 3:21 PM
To: Younger, Leann; Herron, Barry; 'Rob Norcross (rnorcross@pstrategies.com)'; 'David Bear'; 'Marvin Singleton (msingleton@pstrategies.com)'; 'Juan Andrade'; Loe, D. Greg; Bowen, Elizabeth; Reiben, Glenda; Martin, Susan (DES); Laninga, Stacy; Pottkotter, Kathleen; Keller, Rachel; Walsh, Timothy; Moreland, Steven; Caylor, Donna; Durham, Robert Scott; Radke, Mark; Liesner, Kevin; Piper, Ian; Green, Pat; Byrd, Dave A.; Morris, Sarah; Deabenderfer, Randy; Calvert, Larry; McInemey, Beatta; Edgette, Patricia; 'John Hice at DIMS'; Ashworth, David; 'Tradenet@netzero.net'
Subject: RE: Chicago 6/25/04 Status Meeting Notes & Action Items

Team Leads - please ensure you are following up with individual team members regarding the status of all outstanding action items to ensure that we start completing more action items than what we are adding.

Everyone - please remember to begin sending me completed questions and/or entire sections at the end of each day.

Develop a plan and work the plan. Let's ensure this a productive week!

Media, Outreach, MBE - Team Lead - Dr. Andrade

MEETING NOTES

- Beatta will be in Chicago next Wednesday & Thursday to meet with Dr. Andrade and a potential MBE partner.
- Dave Bear will be meeting with Dr. Andrade next week to discuss print media.
- Chris Hood and Dr. Andrade are meeting on Tuesday regarding Voter Education and Community Outreach.

ACTION ITEMS

- Provide Media, Outreach and MBE budget #s to Greg Loe on or before Friday, 7/2/04.
- Send Leann any completed questions and/or sections of the proposal at the end of each day.

Services Team - Team Lead - Steve Moreland

MEETING NOTES

- Per Tim, currently overvotes and undervotes are automatically kicked back by the 2100 units; solution is manual override by Election Judges? Our solution needs to include auto rejection/kick out of undervotes. TIM IS THIS CORRECT?

ACTION ITEMS

- Donna - ask Robert Chen (or someone in services org) for San Diego information regarding EMPs
- Donna - get started with services pricing model and include any costs for providing Warehouse services
 - Include pricing for two Training Options; a price for training all 27,000 resources and a price for train the trainer based on the numbers provided in the answers received from the Jurisdictions.
 - **NOTE: ROM pricing due on or before Friday, 7/02/04.**
- Randy - work with Tim to determine Warehouse roles, responsibilities, number of resources required etc. to be included in solution; provide cost information to Donna to be incorporated into pricing model.
- Randy - assigned all Services Team/Project Management/Testing related RFP questions; plug in the Sogeti PM methodology content that Dave put together for South Carolina; remember to talk to ballot programming support initially being provided by DESI but long-term, being handled by the County & City. Also include discussion regarding Site Survey's being accomplished via train the trainer approach
- Scott - check with development team regarding something (sorry, I couldn't read my own notes!) But hopefully Scott remembers what he was checking on. :->
- Larry - begin testing/try creating ballot using 118:19 or 118:22??; discuss with Pat Green whether or not the current firmware in OS will meet the Chicago requirements
- Team - Send Leann any completed questions and/or sections of the proposal at the end of each day.

COMPLETED ACTION ITEMS

- Tim - Discuss Rover support needs with Warehouse folks and share with Randy
 - MY NOTES ARE INCOMPLETE/POSSIBLY INACCURATE - TIM PLEASE RESPOND TO ALL WITH BETTER INFORMATION.
 - The City currently staffs a total of 15 warehouse personnel; 5 of these resources are technical; 5 resources are ES&S staff (not sure if these are included in the 15 or in addition to the 15?).
 - Approximately 10 memory cards need to be burned
 - Logic and Accuracy testing is handled by ES&S at their facilities
- Beatta - meeting next week in Chicago to discuss MBE plan.
- Scott - OS & TSX training video will be delivered to McKinney office on or before Monday, 7/19/04.

Equipment/Software Team - Team Lead Dave Byrd

ACTION ITEMS

- Team - Send Leann any completed questions and/or sections of the proposal at the end of each day.
- Greg Loe - what is the cost of extending a 1 year warranty to two years?
 - The warranty cost for TS is estimated at \$28.75 per unit per year; and the OS is estimated at \$75.00 per unit per year.
 - But Chicago RFP, page 50, 12.4.3 requires "Warranted on-site. Not depot maintenance"; and 12.4.5 requires "Hardware upgrades for 5 years provided at no charge."
 - On top of that problem the present \$28.75 per unit on the TS does not factor in the unknown of what the cost exposure will be for a VVRP.
 - Solid state electronics is one thing, but this new VVRP with all its mechanical parts (motor, print head, etc) is something else.
 - Dave Byrd is uncomfortable with a 5 year warranty; he and Barry need to discuss.
- Greg Loe - submit question regarding warranty, h/w upgrade and Depot Repair; review w/ Barry prior to submitting.
- Cathi Smothers - How do we handle pdf export from the TSX for Voter Outreach
 - What are the Chicago requirements pertaining to what I'm assuming amounts to PDF sample ballots for TSX? Leann has sent the RFP requirements and a sample ballot to Cathi - I asked her to contact Ian ASAP if more information is needed.
 - And what does the question "Will GEMS 2.0 work?" mean? Does this refer to the PDF requirement or is a general question? This is Barry's question to Pat Green in previous meetings but I think he was asking if GEMS 2.0 would handle the PDF requirement.
- Dave & Pat - Provide a Product Development Schedule including expected date of certification for all components of the solution that are being built. This includes VVRP Solution, Results tabulation (the OS/TSX connectivity

requirement), OS solution with Inkavote functionality, Improved Screen Graphics, Capturing Judges , Signature/Initials and Verizon Communication Solution.

- Provide Grid by this Friday, 07/02/04.
- Ian & Pat - determine what interface/system requirements are required to meet the results tabulation requirements (1 hour).
 - Tim confirmed that they will be using GEMS; there are not any system interface requirements.
 - GEMS output (reporting) capabilities will be utilized for all reporting.
- Ian - develop OS power backup requirement solution to meet the 4 hour requirement; Is UPS an option? Or What about a battery replacement program?
 - Ian will begin testing week of 6/28/04.
- Pat - research addition of better graphics for the TSX and more user friendly instructions for voter
- Barry - Barry is working with an outside vendor to provide customized carts & vote recorder.
 - Please ask Dick to provide the concepts/schematics and pricing by no later than this Friday, 07/02/04.
 - Also find out how long it will take to assemble the carts.
- Barry & Tim - come up with a DESI branded name for the OS solution with Inkavote functionality
- **Action Items continued.....Behind the Scenes Questions**
 - Tim - find out if Candidate # on paper tape is acceptable vrs language on the receipt
 - Tim - try and find out how the Jurisdiction's current system handles security (what process is utilized to ensure that the oval filled in was witnessed by the Judge who signed)
 - Tim - try to find out if the Jurisdictions will provide all necessary equipment to communicate with Verizon; if not DESI needs to include the cost of any Verizon h/w and s/w in our price.

QUESTIONS

- **To be submitted to Customer**
 - The City and County have answered the questions submitted last week; they are available in hard copy only; hard copies were Federal Expressed to Tim, Dr. Andrade and Scott Durham and delivered Monday morning.

COMPLETED ACTION ITEMS

- Dave - confirmed VVRP Lite product is scheduled to be submitted to ITA in July.
- Pat - scheduled meeting with Verizon to discuss the CDMA/Verizon Issue
 - Discovered that existing software will work for Verizon communication
 - Plan A - Modem \$300+
 - Plan B - Modem \$800+
 - Tim confirmed that the only testing to ensure modems are working properly is conducted two weeks prior to an Election.
- Tim - verify if the Jurisdiction's are capturing actual Judges signatures or if they are filling in an oval to validate/indicate signature
 - Verified that capturing of Judges signature is achieved via filling in oval on ballot